

School Policies for Visitors to Galena Park Elementary 2020-2021

Welcome back to another great year at GPE! For the safety and well-being of our students, the following guidelines and procedures have been set in place until further notice.

- Visitors are required to check in at the reception area and will be asked to present a valid photo ID and answer COVID related questions when arriving on campus for meetings or conferences. Due to safety reasons, only 2 visitors are allowed in the reception area at a time. All visitors are required to wear a face mask or covering when entering the building.
- Parents are required to pre-arrange a conference with their child's teacher before arriving at the school. Conferences with teachers may be scheduled virtually, but not during class time.
- **Breakfast and lunch in the cafeteria will be limited to students only.**
- Students must bring their lunches or snacks with them upon arrival to school and the parents cannot drop them off during the day.
- No outside food (snacks, cupcakes, etc.) may be provided to classes until further notice.
- Parents must be present in the school reception area to request an early dismissal for students. **Parents will not be allowed to check out their child after 2:40 PM.**
- During dismissal, "walker" parents will wait for their student outside of the playground on the edge of the middle school football field. Walkers will exit from the playground gates.
- Parents should call our District Student Reporting Line at **832-386-1091** if your child is lab-confirmed for COVID-19, has been exposed to someone lab-confirmed for COVID-19, or is experiencing COVID-19 symptoms.

Thank you!

Jaime Rocha
Principal
Galena Park Elementary

Safety First